



6.2 Planning

Input	Prioritised product Backlog	Output A clear understanding WHAT needs to be done and HOW it will be done	
Participants Team Optional: additional Experts if needed		Frequency/ Duration Once per Sprint, max 2 hours for each week in the Sprint	
Typical Agenda			
<p>Select the Items with the highest priority:</p>			
<p>Detailed planning of the Items (HOW) by breaking them down into individual Tasks</p>			
<p>Commitment: the team commits to delivering the Items by the end of the Sprint.</p>			