**6.4 Retrospectives**

|  |  |  |  |
| --- | --- | --- | --- |
| InputSafe space |  | OutputActions to improve productivity and collaboration |  |
| ParticipantsTeam |  | Frequency/DurationOnce per Sprint, max 3 hours |  |
| **Agenda** |
| Look back on the team’s performance and drawing up improvement measures:What went well?What can be improved? |