

# **Privacy Policy**

Information according to Art 13 GDPR Status: 01.07.2023

### 1. Controller

- 1.1. For questions regarding data protection or the exercise of rights as a data subject, the controller can be contacted at:
- 1.2. Mag. Katharina Bisset, MSc, attorney-at-law Hauptstrasse 38, 2452 Mannersdorf aL E-Mail office@bisset.at Phone +43 660 470 8771

## 2. Processing Activities

- 2.1. This data protection information concerns the processing of personal data of clients or potential clients.
- 2.2. The client's data as data subject under data protection law are processed for (pre-)contractual communication or for the fulfilment of the contract on the basis of Art 6 (1) (b) GDPR and for the assertion, defence or exercise of legal claims pursuant to Art 9 (2) (f) GDPR.
- 2.3. The following data will be processed for this purpose, if applicable: Name, company name, company register number, status of the company, address/registered office, contact persons, e-mail addresses, telephone numbers, correspondence, information on the content of the assignment (fee agreement, tasks), information on the court proceedings or extrajudicial proceedings (court file, opponents, other parties involved, correspondence).

#### 3. Recipients

- 3.1. Data may be disclosed to processors we use to fulfil the contract as well as feneral IT services. These are, in particular, IT service providers (email providers, hosting providers, cloud provider, other external IT service providers/consultants), as well as other attorneys working as substitutes on an assignment.
- 3.2. Furthermore, data may be transmitted to courts, authorities, experts, notaries, or interpreters/translators as far as necessary for the fulfilment of the contract. This is usually done in consultation with the client.
- 3.3. Taking into account the lawyer's duty of confidentiality, we only pass on personal data to third parties if it is necessary to fulfil the contract or we are legally obliged to do so (e.g. the provisions on money laundering and financing of terrorism and tax law: Account Register and Account Inspection Act), or if this is requested by the client.

## 4. Processing Duration

- 4.1. The client's data shall be processed for the duration of the respective contract. This is, for example, for the duration of court proceedings until the final judgement or the duration of the representation by the controller.
- 4.2. Thereafter, the data will continue to be stored within the framework of the statutory retention obligations, which include § 12 RAO (5 years), the retention obligations under tax law (7 years) as well as for the verification of a double representation (§ 10 (1) RAO) for the duration of the practice of law of the controller.

## 5. Rights of the Data Subject

- 5.1. The client as data subject has the following data subject rights in accordance with Art. 15 et seq. GDPR:
- 5.2. The right to information from the data controller about the personal data processed, the right to rectification, erasure, restriction of processing and the right to object to processing as well as the right to data portability. The right to withdraw consent at any time without affecting the lawfulness of the processing carried out until withdrawal and the right to complain to the supervisory authority; in Austria this is the data protection authority (www.dsb.gv.at).